

NEW CARLISLE, OHIO



PO Box 3 • New Carlisle, Ohio 45344

Vendors,

This year we have BIG changes!! We would like to thank you for being part of our event and being patient and understanding through this process. We are changing many things to hopefully improve the flow of the event. Food booths set up will remain very similar. On the day of the cruise-in please arrive before 11:00 am. You must be set up and be ready for health and fire inspections to begin by 3pm. ALL food vendors are required to have a fire extinguisher in the booth space/trailer. The fire chief will be coming to check vendor areas. Please see the attached list from the fire chief. If you do not have a fire extinguisher you will be given the opportunity to get one before the event starts. If you do not pass inspection you will not be able to participate in the event. There is no exception and there will be no refunds. Food Vendors are required to have a generator. We will not be able to supply any power to you. If you are getting power from a business on Main street that is an agreement you must make with the business. The festival committee is not a part of that.

Crafts and non-food vendors may begin arriving as early as 6am on Saturday October 7th. Main Street will close at 9:00 am for vendor traffic or when it is deemed no longer safe. Your booth space is marked in 10'X10' sections with white paint lines in the middle of the street. Set up will take place at that time. We will no longer be staging on the sidewalk. The Parade route has changed and the parade will NOT pass your booth space. We expect you to be open by 10 am so you may show/sell your items to parade traffic. We do not offer electricity for anything other than basic lighting for your tent. If you need some lights plugged in please bring a minimum 50 foot extension cord with you and a power strip. There is an additional fee for electricity.

We do hire police officers to work the festival. They are on duty overnight. You do not need to do an entire tear down overnight. You should secure your tent by closing up the sides or lowering it down, putting away breakables, valuables, and do not leave cash. If there is a problem overnight they contact us and we then contact you.

If you have any other questions please call, text, or email us. You can check our website for the most up to date information. [www.heritageofflight.com](http://www.heritageofflight.com)

### *Noteworthy*

1. Parade starts at 11am
2. Parade Route has changed
3. Vendors set up in the middle of the street in 4 - 10'X10'"pods"
4. No POWER unless you have noted on application and paid the fee
5. Please bring can food to donate to the mile of food on Sunday
6. Please consider making a donation to our silent auction

**Heritage of Flight Festival**  
**PO Box 3**  
**New Carlisle, Ohio 45344**  
**2023 NON-FOOD Vendor Application**  
[BEARFAN28@GMAIL.COM](mailto:BEARFAN28@GMAIL.COM)

**2023 Vendor Dates & Hours:**

Saturday October 7, 2023 10:00 A.M. – 11:00 P.M.

Sunday October 8, 2023 10:00 A.M. – 6:00 P.M.

**Vendor Information:**

Business Name: \_\_\_\_\_ Owners Name: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Booth Information:** 501-C-3 groups are ½ price with proper documentation.

Vendor set up will begin Friday midnight until 10:00 A.M... All cars MUST be moved off the street by 9:00 A.M... No cars will be permitted in the vendor area until close of the festival at 6:00 P.M. on Sunday. NO early tear-downs.

Detailed List of Items Being Sold: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Display type: \_\_\_\_\_ Tent \_\_\_\_\_ Trailer \_\_\_\_\_ Both (If using a trailer, include the tongue & any awning in booth size)

\*\*\* Applications must be received by August 1, 2023... if not received by August 1, 2023 add \$25.00 to booth cost \*\*\*

Payment & Application MUST be received to secure booth space. Specific Booth Locations are NOT guaranteed.

\_\_\_\_\_ 10'x10' = \$75.00      \_\_\_\_\_ 10'x20' = \$140.00      \_\_\_\_\_ 20'x20' = \$250.00      \_\_\_\_\_ Other (EMAIL for cost)

\_\_\_\_\_ Electric Hook Up For Lighting Only = \$50.00 (6 P.M. to Close only unless arrangements are made prior to festival)

Vendor will need to supply Min. 25' Approved Outdoor Extension Cord w/ground.

\*\* Personal Generators are NOT allowed unless prior written approval is given \*\*

**PAYMENT INFORMATION: NO REFUNDS, NO EXCEPTIONS**

Mail Application & Payment to: Heritage of Flight Festival, PO Box 3, New Carlisle, Ohio 45344

Make Checks Payable to: Heritage of Flight Festival

Submitting completed NON-FOOD Vendor Application & payment binds this agreement that the Vendor agrees to abide by the terms set forth in this agreement and the NON-FOOD Vendor Rules page. The festival reserves the right to reject any application for any reason if it sees necessary up to and including the festival dates & times.

**OFFICE USE ONLY:**

DATE RECEIVED: \_\_\_\_\_ CHECK#: \_\_\_\_\_

MISC. NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Heritage of Flight Festival**  
**PO Box 3**  
**New Carlisle, Ohio 45344**  
**2023 NON-FOOD Vendor Rules**  
[BEARFAN28@GMAIL.COM](mailto:BEARFAN28@GMAIL.COM)

**2023 Vendor Dates & Hours:**

Saturday October 7, 2023 10:00 A.M. – 11:00 P.M.

Sunday October 8, 2023 10:00 A.M. – 6:00 P.M.

The Heritage of Flight Festival hereby leases certain space on Main St. to be used during the Heritage of Flight Festival. The location of each space will be assigned by the Heritage of Flight Festival, and the business of running each space will be conducted to the satisfaction of the Heritage of Flight Festival Committee according to the rules list below. The Heritage of Flight Festival assumes no responsibility and shall not be held liable for loss or damage to lessee's property, loss of business, or personal injury. Further, Heritage of Flight Festival makes no warrants or claims to amount of business lessee may have during the Heritage of flight Festival. Heritage of Flight Festival reserves the right to refuse contract with any individual, organization, or business, whether for profit or nonprofit. Therefore, upon acceptance of this contract, the lessee agrees to the following terms and conditions:

- 1.) Lessee may not sublease their space, nor assign or sell this contract to another party.
- 2.) Lessee is only leasing a bare space. Lessee must provide own equipment.
- 3.) Lessee shall refrain from any behavior which is deemed disruptive or annoying to the harmony of the festival and other attendees.
- 4.) No vehicles on the festival area during the festival hours.
- 5.) Fire lanes must be kept clear of tents, merchandise, etc. at all times. Any vehicle blocking a fire lane at any time will be towed at the owner's expense.
- 6.) The Festival Committee shall mediate all disputes and their ruling in such matters will be final.
- 7.) All lessee's property must be physically contained in the assigned area. Nothing is to be erected outside of the assigned area without prior written permission of the committee.
- 8.) Nothing is to be placed into the street, etc., such as but not limited to stakes, nails, screws, etc. No one has the authority to override this rule. You will be charged for street repair by the City of New Carlisle if caught doing so.
- 9.) You are responsible for all trash in your assigned space and in front/back/side of your space. It must be cleaned each evening. Place bagged/boxed trash in front of your assigned space for the clean-up crew.
- 10.) Lessee agrees to comply with all state, local, NEC codes & restrictions.
- 11.) All Lessee's are encouraged to carry their own liability insurance coverage. If something happens in your booth, you are responsible, and the festival insurance will not cover you.
- 12.) All booths are subject to local Fire Code regulations and inspections.
- 13.) All items being sold in booth space should be listed in detail on the NON-FOOD Vendor Application. If not listed, you may be asked to remove the item(s) from your booth.
- 14.) Failure to adhere to these rules could result in your expulsion from the festival without refund.
- 15.) Vendor set up times are from Midnight Friday – Saturday 10:00 A.M. All cars must be moved off the street by 9:00 A.M. Saturday morning. NO EXCEPTIONS.
- 16.) No poppers, Silly String, Stink Bombs, Fireworks type items, non-licensed bootleg items of any nature may be sold.
- 17.) Tear down may not start till 6:00 P.M. Sunday evening. NO early tardowns. Vendor booth must always be occupied.
- 18.) Cancellation policy: We are an outdoor festival and therefore subject to weather and other unforeseen acts of God and nature. The festival is not responsible for cancellation due to weather, any state of emergency issued by local, state, or federal government or any acts of terrorism/war. There is a strict NO REFUND POLICY.
- 19.) The Heritage of Flight Festival reserves the right to amend these rules at any time without notice.