



HERITAGE OF FLIGHT FESTIVAL

PO Box 3
New Carlisle, Ohio 45344
www.HeritageofFlight.com
hofvendors@gmail.com
937-269-8088

2026 VENDOR APPLICATION (Not for Food Truck Vendors)

2026 Vendor Dates & Hours:

Saturday October 3rd 10:00 am to 11:00 pm
Sunday October 4th 10:00 am to 6:00 pm

Vendor setup time is from 6:00 am to 10:00 am on Saturday. All vehicles must be moved out of the Main Street vendor area by 9:00 am. No vehicles will be permitted back into the vendor area until the close of the festival at 6:00 pm on Sunday. No early tear-downs will be permitted without prior approval.

501-C-3 Groups are ½ price with proper documentation

Business Name: _____

Contact Name: _____ Phone: _____

Address: _____ City: _____

State: _____ Zip: _____ Email: _____

Detailed List of Items Being Sold: _____

Booth Type: ☐ Tent ☐ Trailer ☐ Both

All parts of your tent and/or trailer (tent legs, trailer awnings etc.) as well as any vendor seating, tables, merchandise, displays . . . must remain within your assigned booth space for the duration of the festival. Please reserve the booth size necessary to accommodate your needs.

☐ 10' x 10' = \$100.00 ☐ 10' x 20' = \$175.00 ☐ 20' x 20' = \$325.00 ☐ Other

☐ Electric hook-up = \$50.00.

*Vendor will need to supply a 25' minimum three prong (grounded) outdoor extension cord and a fire extinguisher.
Personal inverter generators are not allowed without prior written approval.

Once your application is approved, you will receive email confirmation of your acceptance and an invoice for you to submit payment.

Payments by check or money order are made payable to: Heritage of Flight Festival
Mail to: Heritage of Flight Festival, PO Box 3, New Carlisle OH 45344

Payment using PayPal can be made using the PayPal button located on the Vendor page of our website.
**There will be a 3% convenience fee added to all payments processed using PayPal*

The Festival reserves the right to reject any application for any reason it finds necessary.



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NON-FOOD VENDOR CONTRACT

The Heritage of Flight Festival hereby agrees to provide a booth space on Main Street to Vendor to be used during the festival. The Heritage of Flight Festival and the City of New Carlisle along with their agents, officers, employees and representatives assume no responsibility and shall not be held liable for loss or damage to Vendor's property, loss of business, or personal injury. The Heritage of Flight Festival reserves the right to refuse this contract with any individual, organization, or business whether for profit or nonprofit.

Cancellation Policy: We are an outdoor festival and are therefore subject to weather and other unforeseen acts of God and nature. The Heritage of Flight Festival is not responsible for cancellation due to weather; any state of emergency issued by local, state, federal government, or acts of terrorism. There is a strict No Refund Policy after Vendor's application has been approved and paid for.

Upon payment for booth space, Vendor agrees to the following terms and conditions:

1. Vendor agrees to comply with all state, local, NEC codes and restrictions.
2. All booths are subject to local fire code regulations and inspections. All vendors using generators or other electricity must have a fire extinguisher at their booth.
3. Vendor may not sublease their space, nor assign or sell this contract to another party.
4. Vendor is only provided a bare space. Vendor must provide their own equipment.
5. Vendor set up time is Saturday from 6:00 am to 10:00 am.
6. Vendor will unload their vehicle onto sidewalk adjacent to their assigned booth space and remove their vehicle from the street prior to setting up.
7. All vendor vehicles must be moved off the Main Street Vendor Area by 9:00 am. **No Exceptions.**
8. Tear down may not start until 6:00 pm Sunday. No early tear downs are allowed without prior approval.
9. Vendor booths must always be occupied during festival hours. Closing your booth early is not permitted.
10. All parts of your tent and/or trailer (tent legs, trailer awnings etc) as well as any vendor seating, tables, merchandise, displays . . . must remain within your assigned booth space for the duration of the festival. The area surrounding vendor booths must remain clear to allow room for emergency vehicles.
11. Nothing is to be placed into the street, sidewalks, etc., such as but not limited to stakes, nails, screws, etc. You will be charged street repair by the City of New Carlisle if caught doing so.
12. All items being sold in Vendor's booth space should be listed in detail on the vendor application. Vendor may be asked to remove unlisted items from their booth.
13. No toy guns, poppers, silly string, stink bombs, fireworks type items, or non-licensed bootleg items of any nature may be sold.
14. No vehicles are allowed on festival grounds during the festival (from 9:00 am Saturday to 6:00 pm Sunday).
15. Vendor shall refrain from any behavior that is deemed annoying or disruptive to the harmony of the festival and other attendees.
16. Vendor is responsible for all trash in their assigned space and the surrounding area. Spaces must be cleaned each evening. Place bagged/boxed trash in front of your space for the clean-up crew to collect.
17. All vendors are encouraged to carry their own liability insurance coverage. If something happens in their booth, they are responsible. Festival insurance will not cover vendors.
18. Failure to adhere to these rules will result in your expulsion from the festival without refund.
19. The Festival Committee shall mediate all disputes and their ruling on such matters will be final.
20. The Heritage of Flight Festival Committee reserves the right to amend these rules at any time.

Signature _____ Date _____